

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

Ministry Number:	3824
Principal:	Susan Mulholland
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ST JOHN'S SCHOOL (RANFURLY)

Annual Report - For the year ended 31 December 2019

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St John's School (Ranfurly)

Statement of Responsibility

For the year ended 31 December 2019

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

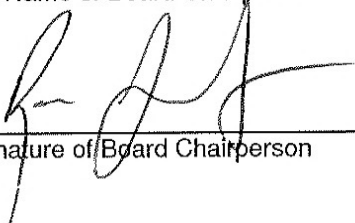
The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2019 fairly reflect the financial position and operations of the school.

The School's 2019 financial statements are authorised for issue by the Board.

Ryan Dowling

Full Name of Board Chairperson



Signature of Board Chairperson

28 May, 2020

Date:

Susan Mulholland

Full Name of Principal



Signature of Principal

28 May, 2020

Date:

St John's School (Ranfurly)

Members of the Board of Trustees

For the year ended 31 December 2019

Name	Position	How Position Gained	Held Until
Ryan Dowling	Chairperson	Elected	May 2022
Susan Mulholland	Principal	ex Officio	
Kym Smith	Parent Rep	Elected	May 2022
Cate Herlihy	Parent Rep	Elected	May 2022
Logan Dowling	Parent Rep	Elected	May 2022
Geraldine Duncan	Staff Rep	Elected	May 2022
Debbie Dowling	Proprietor's Rep	Appointed	May 2020
Joe Ferdinards	Proprietor's Rep	Appointed	May 2020
Father Sani Lam	Proprietor's Rep	Appointed	May 2020
Philip Dowling	Chairperson	Elected	Jun 2019
Natalie Bruhns	Parent Rep	Elected	Jun 2019
Eric Fetalver	Proprietor's Rep	Appointed	May 2019

St John's School (Ranfurly)

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2019

		2019	2019	2018
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	454,844	426,010	466,290
Locally Raised Funds	3	14,384	3,000	26,914
Use of Land and Buildings Integrated		85,200	69,200	69,200
Interest Income		5,407	5,500	5,300
		<u>559,835</u>	<u>503,710</u>	<u>567,704</u>
Expenses				
Locally Raised Funds	3	12,587	10,440	24,087
Learning Resources	4	359,476	348,960	370,802
Administration	5	35,393	43,170	39,982
Finance Costs		1,891	-	2,613
Property	6	125,044	108,872	116,150
Depreciation	7	28,183	9,500	29,944
		<u>562,574</u>	<u>520,942</u>	<u>583,578</u>
Net Surplus / (Deficit)		(2,739)	(17,232)	(15,874)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(2,739)</u>	<u>(17,232)</u>	<u>(15,874)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

St John's School (Ranfurly)
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2019

		2019	2019	2018
		\$	\$	\$
	Notes	Actual	Budget (Unaudited)	Actual
Balance at 1 January		248,976	248,976	264,850
Total comprehensive revenue and expense for the year		(2,739)	(17,232)	(15,874)
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant		1,948	-	-
Equity at 31 December	20	248,185	231,744	248,976
Retained Earnings		248,185	231,744	248,976
Equity at 31 December		248,185	231,744	248,976

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

St John's School (Ranfurly)
Statement of Financial Position
As at 31 December 2019

	Notes	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Current Assets				
Cash and Cash Equivalents	8	70,089	7,653	15,385
Accounts Receivable	9	24,924	25,419	25,419
Prepayments		4,623	4,363	4,363
Investments	10	135,060	170,761	170,761
		<u>234,696</u>	<u>208,196</u>	<u>215,928</u>
Current Liabilities				
GST Payable		4,066	3,084	3,084
Accounts Payable	12	30,758	30,290	30,290
Finance Lease Liability - Current Portion	14	8,645	9,005	9,005
		<u>43,469</u>	<u>42,379</u>	<u>42,379</u>
Working Capital Surplus		191,227	165,817	173,549
Non-current Assets				
Property, Plant and Equipment	11	75,002	92,614	102,114
		<u>75,002</u>	<u>92,614</u>	<u>102,114</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	13	8,825	8,825	8,825
Finance Lease Liability	14	9,219	17,862	17,862
		<u>18,044</u>	<u>26,687</u>	<u>26,687</u>
Net Assets		<u>248,185</u>	<u>231,744</u>	<u>248,976</u>
Equity	20	<u>248,185</u>	<u>231,744</u>	<u>248,976</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

St John's School (Ranfurly)
Statement of Cash Flows
For the year ended 31 December 2019

		2019	2019	2018
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		137,874	126,010	153,607
Locally Raised Funds		14,384	3,000	26,914
Goods and Services Tax (net)		982	-	(1,005)
Payments to Employees		(55,526)	(54,250)	(69,038)
Payments to Suppliers		(74,619)	(87,992)	(99,636)
Interest Received		5,925	5,500	6,115
Net cash from Operating Activities		29,020	(7,732)	16,957
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(1,071)	-	(16,043)
Purchase of Investments		-	-	(20,909)
Proceeds from Sale of Investments		35,701	-	-
Net cash from Investing Activities		34,630	-	(36,952)
Cash flows from Financing Activities				
Furniture and Equipment Grant		1,948	-	-
Finance Lease Payments		(10,894)	-	(10,897)
Net cash from Financing Activities		(8,946)	-	(10,897)
Net increase/(decrease) in cash and cash equivalents		54,704	(7,732)	(30,892)
Cash and cash equivalents at the beginning of the year	8	15,385	15,385	46,277
Cash and cash equivalents at the end of the year	8	70,089	7,653	15,385

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

St John's School (Ranfurly)

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2019

1.1. Reporting Entity

St John's School (Ranfurly) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

1.2. Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2019 to 31 December 2019 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

Standard early adopted

In line with the Financial Statements of the Government, the School has elected to early adopt PBE IFRS 9 Financial Instruments. PBE IFRS 9 replaces PBE IPSAS 29 Financial Instruments: Recognition and Measurement. Information about the adoption of PBE IFRS 9 is provided in Note 23.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Cyclical Maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

1.3. Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

1.4. Use of Land and Buildings Expense

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

1.5. Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

1.6. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

1.7. Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses. The school applies the simplified expected credit loss model of recognising lifetime expected credit losses for receivables. In measuring expected credit losses, short-term receivables have been assessed on a collective basis as they possess shared credit risk characteristics. They have been grouped based on the days past due. Short-term receivables are written off when there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include the debtor being in liquidation.

Prior Year Policy

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

1.8. Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

Prior Year Policy

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as “available for sale” for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

1.9. Property, Plant and Equipment

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10–20 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Leased assets	3-4 years
Motor vehicles	5 years
Textbooks	3 years
Library resources	12.5% Diminishing value

1.10. Impairment of property, plant and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

1.11. Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

1.12. Employment Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

1.13. Provision for Cyclical Maintenance

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, building and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provisions for cyclical maintenance represents the obligations the Board has to the Proprietor and is based on the Board's ten year property plan (10YPP).

1.14. Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

1.15. Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

1.16. Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

1.17. Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Operational grants	126,621	126,010	136,943
Teachers' salaries grants	319,382	300,000	310,271
Other MoE Grants	8,841	-	19,076
	<u>454,844</u>	<u>426,010</u>	<u>466,290</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Revenue			
Donations	3,629	-	5,090
Other revenue	990	-	1,001
Trading Activities	690	-	789
	<u>9,075</u>	<u>3,000</u>	<u>20,034</u>
	<u>14,384</u>	<u>3,000</u>	<u>26,914</u>
Expenses			
Activities	10,881	10,440	22,363
Trading	1,706	-	1,724
	<u>12,587</u>	<u>10,440</u>	<u>24,087</u>
	<u>1,797</u>	<u>(7,440)</u>	<u>2,827</u>

Surplus / (Deficit) for the year Locally raised funds

4. Learning Resources

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Curricular	10,786	11,800	8,818
Information and communication technology	2,833	3,500	1,772
Library resources	148	160	230
Employee benefits - salaries	342,439	327,500	354,352
Staff development	3,270	6,000	5,630
	<u>359,476</u>	<u>348,960</u>	<u>370,802</u>

5. Administration

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Audit Fee	2,872	3,000	2,788
Board of Trustees Fees	4,330	4,500	4,315
Board of Trustees Expenses	409	-	-
Communication	1,671	1,730	1,314
Consumables	1,786	11,250	1,571
Other	6,512	1,440	9,017
Employee Benefits - Salaries	12,068	13,750	15,321
Insurance	2,245	3,500	1,596
Service Providers, Contractors and Consultancy	3,500	4,000	4,060
	<u>35,393</u>	<u>43,170</u>	<u>39,982</u>

6. Property

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Caretaking and Cleaning Consumables	934	1,300	1,065
Grounds	5,574	4,000	9,978
Heat, Light and Water	12,018	15,472	11,905
Rates	1,090	1,200	1,075
Repairs and Maintenance	6,952	4,700	9,146
Use of Land and Buildings	85,200	69,200	69,200
Employee Benefits - Salaries	13,276	13,000	13,781
	<u>125,044</u>	<u>108,872</u>	<u>116,150</u>

The use of land and buildings figure represents 8% of the school's total property value, as used for rating purposes. This is used as a 'proxy' for the market rental yield on the value of land and buildings.

7. Depreciation of Property, Plant and Equipment

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Furniture and Equipment	13,828	2,000	19,770
Information and Communication Technology	5,233	3,000	1,009
Leased Assets	9,051	4,400	9,052
Library Resources	71	100	113
	<u>28,183</u>	<u>9,500</u>	<u>29,944</u>

8. Cash and Cash Equivalents

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Bank Current Account	2,377	7,653	4,220
Bank Call Account	26,180	-	11,165
Short-term Bank Deposits	41,532	-	-
Cash and cash equivalents for Cash Flow Statement	<u>70,089</u>	<u>7,653</u>	<u>15,385</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Receivables from the Ministry of Education	-	2,412	2,412
Interest Receivable	576	1,094	1,094
Banking Staffing Underuse	4,163	-	-
Teacher Salaries Grant Receivable	20,185	21,913	21,913
	<u>24,924</u>	<u>25,419</u>	<u>25,419</u>
Receivables from Exchange Transactions	576	1,094	1,094
Receivables from Non-Exchange Transactions	24,348	24,325	24,325
	<u>24,924</u>	<u>25,419</u>	<u>25,419</u>

10. Investments

The School's investment activities are classified as follows:

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Current Asset			
Short-term Bank Deposits	135,060	170,761	170,761
Total Investments	135,060	170,761	170,761

11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2019						
Furniture and Equipment	67,576	1,000	-	-	(13,828)	54,748
Information and Communication	9,266	-	-	-	(5,233)	4,033
Leased Assets	25,272	-	-	-	(9,051)	16,221
Library Resources	-	71	-	-	(71)	-
Balance at 31 December 2019	102,114	1,071	-	-	(28,183)	75,002

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2019			
Furniture and Equipment	118,614	(63,866)	54,748
Information and Communication	63,257	(59,224)	4,033
Leased Assets	40,794	(24,573)	16,221
Library Resources	42,486	(42,486)	-
Balance at 31 December 2019	265,151	(190,149)	75,002

The net carrying value of equipment held under a finance lease is \$16,221 (2018: \$25,272)

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2018						
Furniture and Equipment	68,091	8,255	-	-	(19,770)	56,576
Information and Communication	13,600	7,675	-	-	(1,009)	20,266
Leased Assets	34,324	-	-	-	(9,052)	25,272
Library Resources	-	113	-	-	(113)	-
Balance at 31 December 2018	116,015	16,043	-	-	(29,944)	102,114

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2018			
Furniture and Equipment	128,130	(60,554)	67,576
Information and Communication	52,741	(43,475)	9,266
Leased Assets	40,794	(15,522)	25,272
Library Resources	42,415	(42,415)	-
Balance at 31 December 2018	264,080	(161,966)	102,114

12. Accounts Payable

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Operating creditors	4,022	716	716
Accruals	5,058	3,206	3,206
Employee Entitlements - salaries	20,185	23,170	23,170
Employee Entitlements - leave accrual	1,493	3,198	3,198
	<u>30,758</u>	<u>30,290</u>	<u>30,290</u>
Payables for Exchange Transactions	30,758	30,290	30,290
	<u>30,758</u>	<u>30,290</u>	<u>30,290</u>

The carrying value of payables approximates their fair value.

13. Provision for Cyclical Maintenance

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Provision at the Start of the Year	8,825	8,825	8,825
Provision at the End of the Year	<u>8,825</u>	<u>8,825</u>	<u>8,825</u>
Cyclical Maintenance - Term	8,825	8,825	8,825
	<u>8,825</u>	<u>8,825</u>	<u>8,825</u>

14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
No Later than One Year	9,761	10,896	10,896
Later than One Year and no Later than Five Years	9,688	19,449	19,449
	<u>19,449</u>	<u>30,345</u>	<u>30,345</u>

15. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (Sisters of Mercy Diocese, Dunedin) is a related party of the Board because the Proprietor appoints representatives to the Board, giving the Proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately, if the Proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1.4. The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".

16. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, and the Principal.

	2019 Actual \$	2018 Actual \$
<i>Board Members</i>		
Remuneration	4,330	4,315
Full-time equivalent members	0.06	0.06
<i>Leadership Team</i>		
Remuneration	112,974	100,694
Full-time equivalent members	1.00	1.00
Total key management personnel remuneration	<u>117,304</u>	<u>105,009</u>
Total full-time equivalent personnel	<u>1.06</u>	<u>1.06</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2019 Actual \$000	2018 Actual \$000
<i>Salaries and Other Short-term Employee Benefits:</i>		
Salary and Other Payments	105-115	100 - 110
Benefits and Other Emoluments	0-3	1 - 10
Termination Benefits	0 - 0	0 - 0

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2019 FTE Number	2018 FTE Number
100 - 110	-	-
	<u>-</u>	<u>-</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

17. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2019 Actual \$	2018 Actual \$
Total	-	-
Number of People	-	-

18. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2019 (Contingent liabilities and assets at 31 December 2018: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance. The Ministry has recognised an estimated provision based on the analysis of sample data, which may not be wholly representative of the total dataset for Teacher and Support Staff Entitlements. A more accurate estimate will be possible after further analysis of non-compliance has been completed, and this work is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2019, a contingent liability for the school may exist.

19. Commitments

(a) Capital Commitments

As at 31 December 2019 the Board has not entered into any contract agreements.

(Capital commitments at 31 December 2018: nil)

(b) Operating Commitments

As at 31 December 2019 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2018: nil)

20. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Cash and Cash Equivalents	70,089	7,653	15,385
Receivables	24,924	25,419	25,419
Investments - Term Deposits	135,060	170,761	170,761
Total Financial Assets Measured at amortised cost	<u>230,073</u>	<u>203,833</u>	<u>211,565</u>

Financial liabilities measured at amortised cost

Payables	30,758	30,290	30,290
Finance Leases	17,864	26,867	26,867
Total Financial Liabilities Measured at Amortised Cost	<u>48,622</u>	<u>57,157</u>	<u>57,157</u>

22. Events After Balance Date

Impact from COVID-19

On the 11th March 2020, the World Health Organisation declared the outbreak of COVID-19 (a novel Coronavirus) a pandemic. Two weeks later, on 26th March, New Zealand increased its' COVID-19 alert level to level 4 and a nationwide lockdown commenced. As part of this lockdown all schools were closed until 18 May 2020.

At the date of issuing the financial statements, the school has been able to absorb the majority of the impact from the nationwide lockdown as it was decided to start the annual Easter School holidays early. In the periods the school is open for tuition, the school has switched to alternative methods of delivering the curriculum, so students can learn remotely.

At this time the full financial impact of the COVID-19 pandemic is not able to be determined, but it is not expected to be significant to the school. The school will continue to receive funding from the Ministry of Education, even while closed.

23. Adoption of PBE IFRS 9 Financial Instruments

In accordance with the transitional provisions of PBE IFRS 9, the school has elected not to restate the information for previous years to comply with PBE IFRS 9. Adjustments arising from the adoption of PBE IFRS 9 are recognised in opening equity at 1 January 2019. Accounting policies have been updated to comply with PBE IFRS 9. The main updates are:

Receivables: This policy has been updated to reflect that the impairment of short-term receivables is now determined by applying an expected credit loss model.

Term deposits: This policy has been updated to explain that a loss allowance for expected credit losses is recognised only if the estimated loss allowance is not trivial.

Upon transition to PBE IFRS9 there were no material adjustments to these financial statements.