



## ANNUAL REPORT

**FOR THE YEAR ENDED 31 DECEMBER 2018**

Ministry Number:	3824
Principal:	Susan Mulholland
School Address	6 Stuart Road, Ranfurly, Dunedin
School Postal Address:	6 Stuart Road, Ranfurly, Dunedin, 9332
School Phone:	03 444 9514
School Email:	<a href="mailto:principal@sjr.school.nz">principal@sjr.school.nz</a>

# ST JOHN'S SCHOOL (RANFURLY)

Annual Report - For the year ended 31 December 2018

## Index

Page	Statement
<a href="#"><u>1</u></a>	Statement of Responsibility
<a href="#"><u>2</u></a>	Board of Trustees
<a href="#"><u>3</u></a>	Statement of Comprehensive Revenue and Expense
<a href="#"><u>4</u></a>	Statement of Changes in Net Assets/Equity
<a href="#"><u>5</u></a>	Statement of Financial Position
<a href="#"><u>6</u></a>	Statement of Cash Flows
<a href="#"><u>7</u></a>	Statement of Accounting Policies
<a href="#"><u>12</u></a>	Notes to the Financial Statements

### **Other Information**

Analysis of Variance

Kiwisport

# St John's School (Ranfurly)

## Statement of Responsibility

For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

Philip Downes

Full Name of Board Chairperson

[Signature]

Signature of Board Chairperson

16/5/2019

Date:

Susan Mulholland

Full Name of Principal

[Signature]

Signature of Principal

16/5/2019

Date:

# St John's School (Ranfurly)

## Members of the Board of Trustees

For the year ended 31 December 2018

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Held Until</b>
Philip Dowling	Chairperson	Elected	May 2019
Susan Mulholland	Principal		
Kym Smith	Parent Rep	Elected	May 2019
Natalie Bruhns	Parent Rep	Elected	May 2019
Ryan Dowling	Parent Rep	Elected	May 2019
Cate Herlihy	Parent Rep	Elected	May 2019
Geraldine Duncan	Staff Rep	Elected	May 2019
Debbie Dowling	Proprietors Rep	Elected	May 2019
Joe Ferdinards	Proprietors Rep	Elected	May 2019
Father Sani Lam	Proprietors Rep	Elected	May 2019
Eric Fetalver	Proprietors Rep	Elected	May 2019

# St John's School (Ranfurly)

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget (Unaudited)	Actual
		\$	\$	\$
<b>Revenue</b>				
Government Grants	2	466,290	422,467	467,289
Locally Raised Funds	3	26,914	3,000	46,584
Use of Land and Buildings Integrated		69,200	57,600	69,200
Interest Earned		5,300	5,500	5,116
		<u>567,704</u>	<u>488,567</u>	<u>588,189</u>
<b>Expenses</b>				
Locally Raised Funds	3	24,087	6,440	11,420
Learning Resources	4	370,802	345,000	390,187
Administration	5	39,982	43,290	47,215
Finance Costs		2,613	-	2,412
Property	6	116,150	95,872	98,972
Depreciation	7	29,944	7,500	29,019
Loss on Disposal of Property, Plant and Equipment		-	-	439
		<u>583,578</u>	<u>498,102</u>	<u>579,664</u>
<b>Net (Deficit) / Surplus</b>		(15,874)	(9,535)	8,525
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>(15,874)</u>	<u>(9,535)</u>	<u>8,525</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

# St John's School (Ranfurly)

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
<b>Balance at 1 January</b>	264,850	264,850	256,325
Total comprehensive revenue and expense for the year	(15,874)	(9,535)	8,525
<b>Equity at 31 December</b>	248,976	255,315	264,850
Retained Earnings	248,976	255,315	264,850
<b>Equity at 31 December</b>	248,976	255,315	264,850

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

# St John's School (Ranfurly)

## Statement of Financial Position

As at 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	15,385	44,242	46,277
Accounts Receivable	9	25,419	21,103	21,103
Prepayments		4,363	3,145	3,145
Investments	10	170,761	149,852	149,852
		<u>215,928</u>	<u>218,342</u>	<u>220,377</u>
<b>Current Liabilities</b>				
GST Payable		3,084	4,089	4,089
Accounts Payable	12	30,290	23,477	23,477
Finance Lease Liability - Current Portion	14	9,005	8,283	8,283
		<u>42,379</u>	<u>35,849</u>	<u>35,849</u>
<b>Working Capital Surplus/(Deficit)</b>		173,549	182,493	184,528
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	102,114	108,515	116,015
		<u>102,114</u>	<u>108,515</u>	<u>116,015</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	13	8,825	8,825	8,825
Finance Lease Liability	14	17,862	26,868	26,868
		<u>26,687</u>	<u>35,693</u>	<u>35,693</u>
<b>Net Assets</b>		<u>248,976</u>	<u>255,315</u>	<u>264,850</u>
<b>Equity</b>		<u>248,976</u>	<u>255,315</u>	<u>264,850</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

# St John's School (Ranfurly)

## Statement of Cash Flows

For the year ended 31 December 2018

		2018	2018	2017
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		153,607	122,467	137,867
Locally Raised Funds		26,914	3,000	46,938
Goods and Services Tax (net)		(1,005)	-	(378)
Payments to Employees		(69,038)	(47,250)	(69,763)
Payments to Suppliers		(99,636)	(85,752)	(83,944)
Interest Received		6,115	5,500	4,449
Net cash from / (to) the Operating Activities		16,957	(2,035)	35,169
<b>Cash flows from Investing Activities</b>				
Purchase of PPE (and Intangibles)		(16,043)	-	(40,220)
Purchase of Investments		(20,909)	-	(4,325)
Net cash from / (to) the Investing Activities		(36,952)	-	(44,545)
<b>Cash flows from Financing Activities</b>				
Finance Lease Payments		(10,897)	-	(8,055)
Net cash from Financing Activities		(10,897)	-	(8,055)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(30,892)</b>	<b>(2,035)</b>	<b>(17,431)</b>
Cash and cash equivalents at the beginning of the year	8	46,277	46,277	63,708
<b>Cash and cash equivalents at the end of the year</b>	8	<b>15,385</b>	<b>44,242</b>	<b>46,277</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.





# St John's School (Ranfurly)

## Notes to the Financial Statements

### 1. Statement of Accounting Policies

For the year ended 31 December 2018

#### 1.1. Reporting Entity

St John's School (Ranfurly) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

#### 1.2. Basis of Preparation

##### *Reporting Period*

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

##### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

##### *Financial Reporting Standards Applied*

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

##### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

##### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

##### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

##### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

##### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

##### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 14.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **1.3. Revenue Recognition**

#### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

For Non-integrated schools only:

#### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

#### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **1.4. Use of Land and Buildings Expense**

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

### **1.5. Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **1.6. Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **1.7. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **1.8. Accounts Receivable**

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

### **1.9. Investments**

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

### **1.10. Property, Plant and Equipment**

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Leased Assets**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

## **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	10–20 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	3–4 years
Library resources	12.5% Diminishing value

### **1.11. Impairment of property, plant and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

### **1.12. Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **1.13. Employment Entitlements**

#### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

#### **1.14. Provision for Cyclical Maintenance**

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, building and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provisions for cyclical maintenance represents the obligations the Board has to the Proprietor and is based on the Board's ten year property plan (10YPP).

#### **1.15. Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

#### **1.16. Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### **1.17. Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

#### **1.18. Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

#### **1.19. New standards adopted in the current period**

The School has early adopted PBE IFRS 9 Financial Instruments from the year ended 31 December 2018 (although not mandatory until periods beginning on or after 1 January 2022). This accounting standard introduces new requirements for the classification and measurement of financial assets and financial liabilities, impairment of financial assets, and rules for hedge accounting. The Board of Trustees is of the view that there is no material impact to the recognition or measurement of financial instruments and disclosure of the school's financial assets and liabilities for the current period and each prior period presented.

## 2. Government Grants

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operational grants	136,943	122,467	129,858
Teachers' salaries grants	310,271	300,000	329,422
Other MoE Grants	19,076	-	8,009
	<u>466,290</u>	<u>422,467</u>	<u>467,289</u>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
<b>Revenue</b>			
Donations	5,090	-	8,320
Fundraising	-	-	220
Other revenue	1,001	-	27,344
Trading	789	-	1,334
Activities	20,034	3,000	9,366
	<u>26,914</u>	<u>3,000</u>	<u>46,584</u>
<b>Expenses</b>			
Activities	22,363	6,400	11,033
Trading	1,724	-	387
Fundraising (costs of raising funds)	-	40	-
	<u>24,087</u>	<u>6,440</u>	<u>11,420</u>
<i>Surplus / (Deficit) for the year Locally raised funds</i>	<u>2,827</u>	<u>(3,440)</u>	<u>35,164</u>

## 4. Learning Resources

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Curricular	8,818	10,800	12,793
Equipment repairs	-	500	31
Information and communication technology	1,772	4,000	2,445
Library resources	230	200	160
Employee benefits - salaries	354,352	324,500	372,721
Staff development	5,630	5,000	2,037
	<u>370,802</u>	<u>345,000</u>	<u>390,187</u>





## 5. Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	2,788	2,500	2,513
Board of Trustees Fees	4,315	5,000	4,660
Communication	1,314	2,500	1,327
Consumables	1,571	11,750	7,174
Operating Lease	-	4,500	7,580
Other	9,017	1,290	5,523
Employee Benefits - Salaries	15,321	10,250	12,873
Insurance	1,596	2,000	1,505
Service Providers, Contractors and Consultancy	4,060	3,500	4,060
	<u>39,982</u>	<u>43,290</u>	<u>47,215</u>

## 6. Property

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	1,065	1,200	960
Grounds	9,978	5,000	3,084
Heat, Light and Water	11,905	13,972	9,396
Rates	1,075	1,200	1,025
Repairs and Maintenance	9,146	4,400	3,470
Use of Land and Buildings	69,200	57,600	69,200
Employee Benefits - Salaries	13,781	12,500	11,837
	<u>116,150</u>	<u>95,872</u>	<u>98,972</u>

The use of land and buildings figure represents 8% of the school's total property value, as used for rating purposes. This is used as a 'proxy' for the market rental yield on the value of land and buildings.

## 7. Depreciation of Property, Plant and Equipment

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Furniture and Equipment	19,770	1,500	7,567
Information and Communication Technology	1,009	3,000	9,900
Leased Assets	9,052	1,500	6,470
Library Resources	113	1,500	5,082
	<u>29,944</u>	<u>7,500</u>	<u>29,019</u>



## 8. Cash and Cash Equivalents

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Bank Current Account	4,220	14,242	3,847
Bank Call Account	11,165	30,000	42,430
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	15,385	44,242	46,277

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

## 9. Accounts Receivable

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Receivables from the Ministry of Education	2,412	-	-
Interest Receivable	1,094	1,909	1,909
Teacher Salaries Grant Receivable	21,913	19,194	19,194
	25,419	21,103	21,103
Receivables from Exchange Transactions	1,094	1,909	1,909
Receivables from Non-Exchange Transactions	24,325	19,194	19,194
	25,419	21,103	21,103

## 10. Investments

The School's investment activities are classified as follows:

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	170,761	149,852	149,852



## 11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2018	\$	\$	\$	\$	\$	\$
Furniture and Equipment	68,091	8,255	-	-	(19,770)	56,576
Information and Communication	13,600	7,675	-	-	(1,009)	20,266
Leased Assets	34,324	-	-	-	(9,052)	25,272
Library Resources	-	113	-	-	(113)	-
<b>Balance at 31 December 2018</b>	<b>116,015</b>	<b>16,043</b>	<b>-</b>	<b>-</b>	<b>(29,944)</b>	<b>102,114</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2018	\$	\$	\$
Furniture and Equipment	128,130	(60,554)	67,576
Information and Communication	52,741	(43,475)	9,266
Leased Assets	40,794	(15,522)	25,272
Library Resources	42,415	(42,415)	-
<b>Balance at 31 December 2018</b>	<b>264,080</b>	<b>(161,966)</b>	<b>102,114</b>

The net carrying value of equipment held under a finance lease is \$25,272 (2017: \$34,324)

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Furniture and Equipment	47,952	28,145	(439)	-	(7,567)	68,091
Information and Communication	11,956	11,544	-	-	(9,900)	13,600
Leased Assets	-	40,794	-	-	(6,470)	34,324
Library Resources	4,551	1,062	(531)	-	(5,082)	-
<b>Balance at 31 December 2017</b>	<b>64,459</b>	<b>81,545</b>	<b>(970)</b>	<b>-</b>	<b>(29,019)</b>	<b>116,015</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Furniture and Equipment	119,869	(51,778)	68,091
Information and Communication	45,071	(31,471)	13,600
Leased Assets	40,794	(6,470)	34,324
Library Resources	42,330	(42,330)	-
<b>Balance at 31 December 2017</b>	<b>248,064</b>	<b>(132,049)</b>	<b>116,015</b>

## 12. Accounts Payable

	2018 Actual	2018 Budget (Unaudited)	2017 Actual
	\$	\$	\$
Operating creditors	716	1,083	1,083
Accruals	3,206	2,890	2,890
Employee Entitlements - salaries	23,170	19,194	19,194
Employee Entitlements - leave accrual	3,198	310	310
	<b>30,290</b>	<b>23,477</b>	<b>23,477</b>
Payables for Exchange Transactions	30,290	23,477	23,477
	<b>30,290</b>	<b>23,477</b>	<b>23,477</b>

The carrying value of payables approximates their fair value.



### 13. Provision for Cyclical Maintenance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Provision at the Start of the Year	8,825	8,825	8,825
Provision at the End of the Year	8,825	8,825	8,825
Cyclical Maintenance - Term	8,825	8,825	8,825
	8,825	8,825	8,825

### 14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
No Later than One Year	10,896	10,896	10,896
Later than One Year and no Later than Five Years	19,449	30,345	30,345
Later than Five Years	-	-	-
	30,345	41,241	41,241

### 15. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (Sisters of Mercy Diocese, Dunedin) is a related party of the Board because the Proprietor appoints representatives to the Board, giving the Proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately, if the Proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1.4. The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".



## 16. Remuneration

### *Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, and the Principal.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	4,315	4,660
Full-time equivalent members	0.06	0.08
<i>Leadership Team</i>		
Remuneration	100,694	108,514
Full-time equivalent members	1.00	1.00
Total key management personnel remuneration	105,009	113,174
Total full-time equivalent personnel	1.06	1.08

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### *Principal*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	100 - 110	110 - 120
Benefits and Other Emoluments	1 - 10	1 - 10
Termination Benefits	0 - 0	0 - 0

### *Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
110 - 120	-	-
100 - 110	-	-
	-	-

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 17. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual \$	2017 Actual \$
Total	-	-
Number of People	-	-



## 18. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2018 (Contingent liabilities and assets at 31 December 2017: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

## 19. Commitments

### (a) Capital Commitments

As at 31 December 2018 the Board has not entered into any contract agreements.

(Capital commitments at 31 December 2017: nil)

### (b) Operating Commitments

As at 31 December 2018 the Board has not entered into any operating contracts.

(a) operating lease of a photocopier; (2015 and laptops)

No later than One Year

Later than One Year and No Later than Five Years

Later than Five Years

2018 Actual \$	2017 Actual \$
-	-
-	-
-	-
-	-

## 20. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Loans and Receivables

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash and Cash Equivalents	15,385	44,242	46,277
Receivables	25,419	21,103	21,103
Investments - Term Deposits	170,761	149,852	149,852
Total Loans and Receivables	211,565	215,197	217,231

### Financial liabilities measured at amortised cost

Payables	30,290	23,477	23,477
Finance Leases	26,867	35,151	35,151
Total Financial Liabilities Measured at Amortised Cost	57,157	58,628	58,628

## 22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

